



For Trucking Claims remit claims for directly to:

[AMCTIClaims@carotrans.com](mailto:AMCTIClaims@carotrans.com)

**CARGO LOSS & DAMAGE CLAIM SUBMITTED BY:**

Company Name	Contact Name	CaroTrans Bill of Lading Number
Address	Contact Phone No.	Claim Type: <input type="checkbox"/> Shortage / Loss <input type="checkbox"/> Damage
City, State, Zip, Country	Email	Date Form Prepared

**DETAILS OF CLAIM TO SHOW HOW CLAIM AMOUNT IS DETERMINED**

<u># of Items</u>	<u>Description / Item #</u>	<u>Weight in LBS</u>	<u>Amount in US\$</u>
		<b>Total</b>	\$

*Use a separate page if additional room is needed*

Claims for concealed loss or damage need to be reported in writing to CaroTrans within 3 days after delivery of shipment. CaroTrans should be given the privilege to inspect the shipment, its container(s) and packing material within 7 days after receipt of such notice. **By law, carriers have up to 30 days to formally acknowledge any claim and up to 120 days (4 months) to resolve and conclude their investigation.**

**Note: To expedite the handling of your claim, please include the below mentioned documents as your claim will not be processed until properly supported. Retain all damaged goods until the claim is concluded.**

**DOCUMENTS REQUIRED IN SUPPORT OF YOUR CLAIM**

**SHORTAGE:**

- Copy of warehouse tally showing shortage
- Signed Delivery Receipt
- Copy of original purchase invoice & packing list

**DAMAGE:**

- Copy of original invoice & packing list
- Delivery receipt showing written notice of damage
- Repair invoice showing material used & labor rate per hour
- Color photos
- Inspection report or statement from a certified technician explaining no repairs
- Destruction receipt or Salvage invoice

*Signature of Claimant*

*Date*